



**SOUTHEAST IOWA LINK (SEIL)
MENTAL HEALTH AND
DISABILITY SERVICES REGION**

**DES MOINES, HENRY, JEFFERSON,
KEOKUK, LEE, LOUISA, VAN BUREN
& WASHINGTON COUNTIES**

performance based contract with the Department of Human Services (DHS). Medicaid Services providers do have a cost to join the Unite Us platform, more information is being sought on this. There was discussion on the performance based contract with DHS which has the evidence based practices (EBP) component, and has led to having EBP groups meeting statewide. There are nine EBP in Iowa Code. Each region as well as DHS are participating in EBP subcommittees assessing what the EBP is, are the providers that have implemented the EBP doing this to fidelity, does it make sense that the EBP remains in the Iowa Code and making sure continuity of care is provided. As a state the goal is to see if these EBP's should be followed or is there more current practices that can be provided that may have a better outcome. The subcommittees will make recommendations to legislators if it is determined there is a need to modify the EBP's in Iowa Code or Administrative Rules. Cheryl Plank was introduced as a new member of the Adult Advisory Committee, she replaces Bob Bartles as the CEO of Hope Haven.

Children's Advisory Committee talked about SF619, discussed the children's crisis stabilization residential services is still in the construction phase. There are children's community based crisis stabilization services available in Jefferson, Keokuk and Van Buren Counties; they have not received any referrals. In February the Children's Mental Health and Wellbeing Coalition presentation will be regarding the crisis assessment center. The committee has to recruit a children's pediatrician; nurse practitioners are not sufficient to fill that role. They discussed how to fill this vacancy. Applications are being sent out to comeback February First. The application will be reviewed by members of the Children's Advisory Committee, and they will present their findings to the governing board. The Children Advisory Committee discussed recommending the SEIL Governing Board explore and lobby to expand designation from pediatrician to a pediatric ARNP. Other regions are having difficulty filling the pediatrician role. They did vote to support the CAMI for Kids legislative priorities, which include insure the continued development of Iowa children's mental health system to meet the unique developmental needs of children, maintain telehealth flexibility, establish a regular ongoing Medicaid reimbursement rate review process, expand programs that have proven successful and cost efficient, implement formal monitoring of the children's mental health system, recruit and train the behavioral health workforce by providing loan forgiveness and low interest loan consolidation programs for direct care and behavioral health providers, provide enhanced mental health training to primary care and frontline workers and provide a state income tax credit for people working in direct care and behavioral health. Discussed that the Future Ready Iowa Child Care Challenge grant funding decisions were released this morning and approximately ten grants in the SEIL region were funded. In March the Children's Advisory Committee is hoping to have a free program for stakeholders called We Can Prosper. This is a resilience training that is a two and a half hours long.

5. Consider Approval of Claims as per Running Totals Document- December

The document was reviewed via screenshare. All reports were received from member counties and fiscal agent. Expenditures match governing board approved fiscal agent claims in December. Revenues for member counties include property tax dollars. All counties requested to submit payments to the



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fiscal agent have done so. The third quarter State allocation of \$639,011.29 was received. Decat revenue and expenses were reviewed. This report balanced to the fiscal agent.

Motion to approve claims running totals document for December
By Marc Lindeen Second Jack Seward Jr. Motion passes

- 6. Consider Approval of Claims for Fiscal Agent Account as per Claims 1-12-2022**
The document was reviewed via screenshare. Mandated claims totaled \$4,617.47, expenditure claims totaled \$307,358.44 and Decat claims totaled \$42.00. Total claims to be paid is \$312,017.91.

Motion to approve claims for fiscal agent account per claims document 1-12-2022
By Jack Seward Jr. Second Mark Meek Motion passes

- 7. Receive and File Fiscal Agent Report- December**
The document was reviewed via screenshare. Keokuk County made payment to the fiscal agent in the amount of \$99,800.18. Third payment from the State was received in the amount of \$639,011.29. A payment of \$108.80 was received for the Children’s Wrap reimbursement. No interest payment for December has been made. The December expenditures totaled \$309,893.31 which match the governing board approved claims. There was an adjustment in November to the fiscal agent revenues reflecting interest.

Motion to receive and file the fiscal agent report for December
By Randy Griffin Second Mark Meek Motion passes

- 8. Discuss and Consider Approval of SEIL Chair**
All executive board positions are up for appointment, there are no term limits in the 28E for those positions.

Motion to appoint Rick Larkin as chair
By Marc Lindeen Second Mark Meek Motion passes

- 9. Discuss and Consider Approval of SEIL Vice Chair**
Motion to nominate Jack Seward as vice chair
By Dee Sandquist Second Marc Lindeen Motion passes

- 10. Discuss and Consider Approval of SEIL Secretary**
Motion to appoint Marc Lindeen as secretary
By Mark Meek Second Dee Sandquist Motion passes



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the salary increases. Marc and Jack will work on an explanation letter to send to member county board of supervisors by the end of the week.

Motion to approve the six county employee salaries as they are presented in the excel spreadsheet
 By Patricia Lipski Second Jack Seward Jr. Motion passes

Motion to have a roll call vote
 By Mark Meek Second Jack Seward Jr. Motion passes

Rick Larkin yes	Jack Seward Jr. yes	Marc Lindeen yes
Dee Sandquist yes	Randy Griffin yes	Mark Meek yes
Patricia Lipski yes		

13. Discuss and Consider Approval of County/Region asset policy

The document was reviewed via screenshare. The proposed policy sets out the basic guideline for how the region is going to handle assets. Naming, numbering, appraising assets and applying this is a separate function. Any asset the region has is showing on member county asset inventory lists. Discussed the assets of the MHDS system were purchased out of Fund 10 or out of the regional fiscal agent. There was a question is there a long list of buildings and cars along with a request to see a list of assets. There was a question if this needed to be approved today and it does not, however, the decision made by the governing board may have impact on county budgets. Assets purchased and maintained by Fund 10 stay with the region. An example was given if a vehicle was purchased with Fund 10 funds the vehicle would retain the county title because it will still be used by a county employee. After this fiscal year the fiscal agent account 4150 pays ongoing expense for a county vehicle. When a vehicle needs to be replaced that will be at the expense of the region.

Assets include:
 Three buildings in Des Moines County. One has been purchased and maintained mainly with Fund 10 the other two there was a joint cost share.
 Des Moines County has four vehicles.
 Jefferson County has one vehicle.
 Keokuk County has one vehicle.
 Other assets include computers, printers, iPads, cell phones and the Owls.

Items like desks and file cabinets etc. will have to be taken out of the county inventory/asset list. Each county handles the asset cost threshold differently. There was a question should be the member counties be surveyed to see what their inventory threshold is? Most equipment is depreciated out after five years. The Governmental Accounting Standards Board (GASB) was reviewed to identify how to maintain assets at the county level. GASB pertains to when Fund 10 was a fund of the county, Sub Fund 6 will not be a fund of the county. The legislation states anything purchased out of Fund 10 can't be



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service and budget plan is due April 1st to DHS. Having the 28E finalized allows for the negotiated costs to be reflected in the annual service and budget plan. The 28E is also subject to DHS approval. A first draft 28E is needed for review as soon as possible.

16. Discuss and Consider Approval of adding administration cost to mandated claims cycle to avoid late fee

The management team has started to rollout paying county Fund 10 administration claims through fiscal agent account. The goal is to have all administrative claims transferred to fiscal agent for payment by July 1st. Some administrative claims paid out of Fund 10 have the potential of acquiring late fees, we need to avoid the late fees. The request is for all administrative costs be permissible to run with mandated claims process to avoid late fees. The change to running all claims through the fiscal agent will change the claims volume and check fee that is paid to the fiscal agent.

Motion to approve adding administration cost to mandated claims cycle to avoid late fees
By Jack Seward Jr. Second Mark Meek Motion passes

17. New Business

Melissa Mace was introduced as the newly hired justice involved services coordinator hired to work in the Des Moines County Jail.

18. Adjourn

Motion to adjourn
By Randy Griffin Second Mark Meek Motion passes

Minutes submitted by Marc Lindeen, Secretary, January 25, 2022. MLsb