



SOUTHEAST IOWA LINK (SEIL)
MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON,
 KEOKUK, LEE, LOUISA, VAN BUREN
 & WASHINGTON COUNTIES

DATE	CONVENING TIME	LOCATION
May 10, 2017	1:30pm	Henry Co. Emergency Management 900 West Washington St. Mount Pleasant, IA 52641

SEIL Governing Board
DRAFT MINUTES

Present: Rick Larkin, Jack Seward Jr., Marc Lindeen, Tom Broeker, Dee Sandquist, Michael Berg, Mark Meek, Bob Bartles, Donald Ross, Ryanne Wood, Sarah Berndt, Ken Hyndman, Sandy Stever, Tami Gilliland, Bobbie Wulf

1. Approve Agenda the meeting was called to order at 1:30 pm

Motion to approve the agenda

By Tom Broeker Second Marc Lindeen Motion passes

2. Consider Approval of April 12, 2017 minutes

Motion to approve the April 12, 2017 minutes

By Michael Berg Second Jack Seward Jr. Motion passes

3. Update from Advisory Board members

There is a quarterly report due to the SEIL region from providers. Quality outcomes measures data is going to be important to Managed Care Organizations (MCO).

There is a new autism service for children starting in Burlington in July. The provider is the Homestead and offers specialized services.

Elyn Holton Dean has stepped down from her position as SEIL Advisory Board representative to the SEIL Governing Board. Don Ross is the new SEIL Advisory Board representative. There is an opening for an alternate.

There were proposed cuts to provider rates from Amerihealth which was to start April. Providers are effected in our region, but the cuts have not been implemented. The cuts are not likely to be implemented retroactively to April 1st.

There was discussion of individuals who are losing their Habilitation Service array due to being over income for funding. There was an issue with Iowa Medicaid Enterprise entering income amounts wrong which caused the termination of funding. There is a possible option of using a pooled trust to help individuals retain their services. A pooled trust allows individuals to have savings that don't impact their Medicaid. Hope Haven offers a pooled trust.

Senate File 504 was discussed at Change Agent and Advisory. This equalizes cap for levy capacity across the region. The per capita amount is \$42.60 for the SEIL Region. Starting with fiscal year



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2018 regions are given three years to spend down fund balances. Counties can change their levy as needed. If the levy is increased the budget must be recertified. If the levy is reduced the county does not have to recertify their budget but they do have to notify the Department of Management. Counties have 30 days once the legislation is signed by the Governor to modify their levy. Our region must modify our annual service and budget and resubmit to the Department of Human Services if any member counties change their levy. This bill did provide a funding formula that is good for three years up to a maximum of five years.

4. Consider Approval of Claims- April

The report was reviewed via overhead projector. Two counties have budget amendments which are not included in this report. There is still work being done with Jefferson County to balance the payback owed from Van Buren County.

Motion to approve the April claims

By Marc Lindeen

Second Tom Broeker

Motion passes

5. Consider Approval of Claims for Fiscal Agent Account-

a. Mt. Pleasant News- \$123.23

b. Mt. Pleasant News- \$143.77

Motion to approve fiscal agent claims a and b

By Jack Seward Jr.

Second Mark Meek

Motion passes

6. Receive and File Fiscal Agent Report- April

The report was reviewed via overhead projector. Revenue is interest of \$224.67 and expense was \$587.78.

Motion to receive and file Fiscal Agent report

By Jack Seward Jr.

Second Tom Broeker

Motion passes

7. Receive and File Quarterly Region Financial Report- Tami

The report was reviewed via overhead projector.

Motion to receive and file the Region Quarterly Financial Report

By Michael Berg

Second Mark Meek

Motion passes

8. Discuss and Consider Approval of Transition Link MOU- Sarah

Sarah Berndt provided an overview of the memorandum of understanding and budget.

Motion to approve the Transition Link MOU

By Tom Broeker

Second Jack Seward Jr.

Motion passes

Marc Lindeen abstained from the vote



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9. Discuss and Consider Approval of FY18 Great River Medical Center Contract

Ken Hyndman gave an overview of the Great River Medical Center contract and identified cost savings with the behavioral health assessment team of \$40,865.00 from the current year contract.

Motion to approve the Great River Medical Center Contract for FY18

By Tom Broeker

Second Jack Seward Jr.

Motion passes

10. Discuss and Consider Approval of FY18 Great River Mental Health Contract

Ken Hyndman gave an overview of the Great River Mental Health contract. There was a reduction in the amount of community education funding as the provider felt this amount reflected true costs. The contract has a nurse support service and there needs to be confirmation this is an established Medicaid rate or a cost report needs to be submitted.

Motion to approve the Great River Mental Health Contract for FY18

By Marc Lindeen

Second Dee Sandquist

Motion passes

11. Discuss inventory of Member County resources and protocols for use and maintenance of resources that were purchased out of Fund 10 that are to be managed at the county level (vehicles, buildings, equipment, etc.)

Ryanne reviewed Iowa Code and asked for guidance from the Department of Human Services (DHS) on this issue. There are two statements in 331.424a County Mental Health and Service Disability Fund - receive from the state or federal government for the mental health and disability services administered or paid for by a county shall be credited to the county services fund including monies distributed to the county from the Department of Human Services and monies allocated under Chapter 426B. Appropriation specifically authorized to be made from the mental health and disabilities fund shall not be made from any other fund of the county.

An example would be if the county wanted to pay for a car for fund 10 and use fund 1 to pay for the purchase; this could not be done. Fund 1 could purchase a vehicle under the board of supervisor budget and cost out the use of the vehicle to fund 10.

Julie Jetter of the DHS provided Ryanne guidance from Andy Nelson of the State Auditor Office. In Bremer County, there was a building owned by Bremer County the mental health fund paid for the building. The resources of the mental health fund are restricted to be used to pay for mental health services. If the building is no longer needed for mental health purposes the general fund must pay for the building. The question is how much should be paid, ordinarily the price with a third party would be fair market value. In this case an argument could be made to set the price at the depreciated cost of the building. This takes the gain in the building value out of the equation. If a building purchased out of fund 10 that needs to be relinquished fund 1 or another fund of the county would have to purchase the building at original cost plus capital improvement less accumulated depreciation. Then after the



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purchase fund 10 could rent the building back. If the county fund 1 owns the building the cost could be amortized to cover ongoing building maintenance repair and replacement costs. This eliminates fund 10 from having a significant cost every 10 to 15 years.

The management team had discussed where the cost of the repair could be fit as it related to living space for individuals with mental health and disability service needs within a chart of account code.

There as a question if the outcome of this going to be a region decision or a county decision. The region doesn't own the asset how could they dictate the sale of an item with in a county. The region would have the authority of which chart of account code for expenditure purposes and at the county level the decision is do you use an inner fund transfer. If action needs to be taken there would need be a discussion between the SEIL Governing Board and the county board of supervisors whom owns the asset.

The management team should give the governing board a recommendation to vote on. This will be an agenda item for the June meeting.

12. Discuss and Consider Approval of Resolution #2 2017 Amendment of SEIL 28E Agreement

Each member county passed a resolution at the local level to act on the approving the amended SEIL 28E. Each board of supervisor will sign the 28E and an original signed 28E will be provided to each member county and then recorded with the Secretary of State.

Motion to approve Resolution #2-2017 Amendment of SEIL 28E Agreement

By Marc Lindeen Second Tom Broeker Motion passes seven yes votes and one county absent

Roll call vote

Rich Larkin, Lee County – yes

Jack Seward Jr., Washington County – yes

Marc Lindeen, Henry County – yes

Tom Broeker, Des Moines County – yes

Dee Sandquist, Jefferson County – yes

Michael Berg, Keokuk County – yes

Chris Ball, Louisa County – absent

Mark Meek, Van Buren County – yes

13. New Business

No new business

14. Adjourn

Motion to adjourn

By Michael Berg

Second Tom Broeker

Motion passes

Minutes submitted by Marc Lindeen, Secretary, May 23, 2017. MLsb