



SOUTHEAST IOWA LINK (SEIL)
MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON,
 KEOKUK, LEE, LOUISA, VAN BUREN
 & WASHINGTON COUNTIES

DATE	CONVENING TIME	LOCATION
March 22, 2017	1:30pm	Henry Co. Court House- 2 nd Floor 100 East Washington St. Mount Pleasant, IA 52641

Southeast Iowa Link Governing Board
Draft Meeting Minutes

Present: Rick Larkin, Jack Seward Jr., Marc Lindeen, Tom Broeker, Dee Sandquist, Michael Berg, Chris Ball, Mark Meek, Kristin Helm, Donald Ross, Ryanne Wood, Sarah Berndt, Ken Hyndman, Sandy Stever, Tami Gilliland, Bobbie Wulf

1. Approve Agenda the meeting was called to order at 1:32 pm

There is an addition under new business of a protocol to use when there is an inquiry about using Crisis Intervention Training (CIT) money.

Motion to approve the agenda with the addition under new business

By Michael Berg Second Mark Meek Motion passes

2. Consider Approval of March 1, 2017 minutes

Motion to approve the March 1, 2017 minutes

By Michael Berg Second Chris Ball Motion passes

3. Update from Advisory Board members

The Advisory Board discussed advocating for legislation for the property tax levy being raised.

There was legislation that would no longer require licensure for providers of mental health services. This would remove the ability to bill Medicaid as they require licensed practitioners provide the services. This legislation did fail.

There was discussion of the Managed Care Organizations (MCO) reducing supported community living service rates to the floor rate. Notice has been given that floor rates may be implemented with outpatient mental health providers for therapy and medication management services. Providers may have to stop seeing Medicaid covered individuals as they cannot afford to provide the services at the floor rate.

Habilitation services have tier rates and the MCO's are only authorizing the highest tier level for a short time 30-60 days. This is making it difficult to get individuals into 24 hour sites.

There was a discussion that Telegen is not providing notice to providers when Telegen is going to be completing an assessment with an individual. If the provider isn't able to provide information for the assessment the outcome may not be accurate.



SOUTHEAST IOWA LINK (SEIL)

MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON,
KEOKUK, LEE, LOUISA, VAN BUREN
& WASHINGTON COUNTIES

The Supports Intensity Scale (SIS) assessment and access for getting them completed has been difficult.

The MCO's focus is on a medical model of service delivery and this doesn't take into consideration the issue of public safety and the need for 24-hour supervision for some individuals.

4. Consider Approval of Claims- February

The report was reviewed via overhead projector. The remaining fund balance percentages were reviewed.

Motion to approve the February claims

By Tom Broeker

Second Michael Berg

Motion passes

5. Consider Approval of Claims for Fiscal Agent Account-

a. Iowa State University Extension and Outreach-\$278.44 (ACES Training)

b. Mt. Pleasant News- \$160.68

Motion to approve the Fiscal Agent claims as presented

By Marc Lindeen

Second Chris Ball

Motion passes

6. Receive and File Fiscal Agent Report- February

The \$20,000.00 stipend was paid, publication costs paid and the cost of a SEIL web site was paid to reimburse Lee County. Total expenses were \$21,078.11 and income was interest of \$239.54.

7. Discuss and Consider recommended protocols for Fiscal Agent Reimbursement of costs associated with Region Approved Trainings

The reimbursement protocol was reviewed. The Fiscal Agent raised a question about payment of travel costs, due to the amounts submitted to the fiscal agent were not the same as the Des Moines County pays for like travel costs. The management team discussed having a protocol for reimbursement of expenses for region travel expenses to attend trainings when the governing board has approved the use of fiscal agent funds to pay the travel expenses. The protocol provides uniformity in what is paid for travel costs from the region fiscal agent account.

There was a question about who the contact would be at the governing board level to approve those expenses prior to the governing board review of expenses at the monthly governing board meeting. Ken Hyndman, Bobbie Wulf and Tami Gilliland could review and approve the expenses as their function on the management team.

Motion to accept the Fiscal Agent reimbursement of travel costs protocol

By Chris Ball

Second Mark Meek

Motion passes



SOUTHEAST IOWA LINK (SEIL) **MENTAL HEALTH AND DISABILITY SERVICES REGION**

DES MOINES, HENRY, JEFFERSON,
KEOKUK, LEE, LOUISA, VAN BUREN
& WASHINGTON COUNTIES

8. Discuss and Receive presentation of information related to Performance/Value Based Payments and Performance training in Clearwater Beach Florida

Sandy Stever recapped information from the performance/value based payments and performance training she attended and provided a handout that was reviewed. Iowa is pushing for value based contracting. There are social determinants that show a person can live a better quality of life when these determinates are met. The social determinants are safe and affordable housing, community inclusion in social activities, employment and somatic care. The data being gathered looks at core and mandated services, additional core and other services, Medicaid offset and administration. Additional quality measures include access to services, life in the community, person centered services, health and wellness, quality of life and family and natural supports. The region is working to use evidence based practices (EBP) which have a fidelity scale to show the program achieves the intended outcomes for individuals and shows provider competencies. EBP's being implemented by SEIL are permanent supportive housing, supported employment, family psychoeducation and illness management and recovery. Other EBP's are integrated treatment for co-occurring disorders and assertive community treatment.

The QSDA quarterly report was also provided and reviewed. The process for gathering this data was explained. This reporting requires a twelve-month reporting period to establish a baseline and show quality of life improvements over those twelve months.

9. Discuss and Consider Approval of Annual Service and Budget Plan for submission to DHS by April 1, 2017

The report was reviewed via overhead projector. There will be an insertion of the chart of account code 32-329 on page 12 and a grand total on page 24.

Motion to approve the Annual Service and Budget Plan for FY18

By Jack Seward Jr

Second Marc Lindeen

Motion passes

10. Discuss and Consider Approval of recommended changes to 28E language to facilitate pooling of region funds to more effectively manage contract claims processing and business/financial management of the region.

There was input from the Lee County Attorney, Jefferson County Attorney, Washington County Attorney and the Keokuk County Attorney of language for the 28E. This information was input into the 28E and reviewed via overhead projector. There have been some additional suggestions from county attorneys that was discussed today. Those recommendations will be forwarded to Ryanne to be input into the draft 28E. Ryanne will also work with Dee Sundquist and the Jefferson County Attorney to ensure the language they recommended correct.

Ryanne will send the final updated draft of the 28E out to the governing board members. They will need to get 28E on the local board of supervisor's agenda to discuss and approve at the local level.



SOUTHEAST IOWA LINK (SEIL)

MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON,
KEOKUK, LEE, LOUISA, VAN BUREN
& WASHINGTON COUNTIES

For today's agenda action on the 28E remains tabled. This will be placed on a future meeting agenda for action to be taken by the governing board.

11. New Business

Protocol for accessing Crisis Intervention Training money

There is a need to identify what the process is if an individual wants to participate in observing CIT training and needs to access region funds for travel costs. Elley Neuzil is keeping track of CIT trainings coming up and who is interested in going to those to observe. Tami Gilliland and Bobbie Wulf as the financial specialist for the region would identify the amount of funding still available for travel costs and approve requests to access the region's CIT funds. If there is more people interesting in going than there is funding, then Elley can report this to the governing board. The protocol established under agenda item 7 will also be utilized for CIT training and observation travel expenses.

12. Adjourn

Next meeting will be April 12th.

Motion to adjourn

By Marc Lindeen

Second Jack Seward Jr.

Motion passes

Minutes submitted by Marc Lindeen, April 4, 2017. MLsb