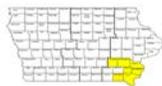


**REGIONAL SERVICE AREA OF DES MOINES, HENRY, JEFFERSON, KEOKUK, LEE,  
LOUISA, VAN BUREN & WASHINGTON COUNTIES  
SOUTHEAST IOWA LINK**



DATE	CONVENING TIME	LOCATION
August 10, 2016	1:30pm	Henry Co. Emergency Management 900 West Washington St. Mount Pleasant, IA 52641

**Draft Meeting Minutes**

Present: Rick Larkin, Jack Seward Jr., Marc Lindeen, Becky Schmitz, Michael Berg, Randy Griffin, Mark Meek, Kristin Helm, Elyn Holton Dean, Don Ross, Ryanne Wood, Sarah Berndt, Ken Hyndman, Sandy Stever, Leia Craff, Bobbie Wulf, Tami Gilliland, Susan Frey, Deb Bergquist

**1. Approve Agenda** Called to order at 1:30 pm and started with introductions

Motion to approve the agenda

By Michael Berg      Second Becky Schmitz      Motion passes

**2. Consider Approval of July 13, 2016 minutes**

Motion to approve the July 13<sup>th</sup> 2016 minutes

By Becky Schmitz      Second Michael Berg      Motion passes

**3. Update from Advisory Board members**

The Advisory Board discussed there is still a need for permanent supportive housing. There was a recap of the progress the region has made for the new Advisory Board members.

**4. Consider Approval of Claims- July**

Expenditures for July were \$259,107.52 and revenues were \$5,860.89.

Explained financial reports for the new Advisory Board members. County retains control of their funds and pays for local expenditures. There was no per capita contribution for FY 2017. The budget for the fiscal agent account is \$106,000.00. The goal from the state for our region is to have a pooled account.

Motion to approve the claims

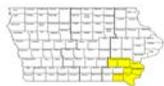
By Jack Seward Jr      Second Marc Lindeen      Motion passes

**5. Consider Approval of Claims for Fiscal Agent Account-**

- a. ISAC \$58,854.68 (CSN Membership Dues)**
- b. Beth Morrissette \$1,172.00 (Collective Impact Training with Change Agent)**
- c. Horak Insurance (ICAP) \$8,004.00**
- d. Auditor State of Iowa \$250.00 (Audit filing fee)**

The fiscal agent is paying the CSN dues in one lump sum due to all counties in the region using the data system. This is a standard fee annual and does include some additional costs for the upgrade of the CSN system.

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Horak Insurance paid the region ICAP insurance premium so there was no gap in coverage and this claim is to reimburse Horak Insurance. This was due to the region not getting an invoice from ICAP to pay them directly.

The Auditor State of Iowa filing fee is a standard cost, however, the Auditor State of Iowa does not issue invoices for this fee. The invoice being used for the filing fee is the Anderson Larkin notice of the filing fee to be paid.

Motion to approve all four claims

By Marc Lindeen      Second Randy Griffin      Motion passes

**6. Receive and File Fiscal Agent Report- July**

No expenditures were identified and revenue is interest of \$259.92.

Motion to receive and file the Fiscal Agent report

By Jack Seward Jr.      Second Randy Griffin      Motion passes

**7. Discuss and Consider Approval of Amended FY17 contract with Optimae**

Jefferson and Van Buren Counties are needing to monitor their finances closely and need to implement some cost containment. Both have a carryover balance and want to maintain that at the twenty-five percent threshold and not continue to utilize the fund balance for ongoing expenditures.

The contract adjustment impacts a staff position which has been reduced from a full-time position to a half-time position. This reduction does not impact direct services to individuals.

Motion to approve the Optimae contract amendment for fiscal year 2017

By Mark Meek      Second Michael Berg      Becky Schmitz abstains      Motion passes

**8. Discuss and Consider Approval of Amended FY17 contract with River Hills**

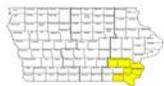
This contract amendment will allow River Hills complete crisis assessments needed for admission to the residential crisis stabilization services in the region. The current practice with River Hills requires an individual to go to the hospital emergency department for the assessment. This contract is similar to the contract with the community health center in Burlington. The region has managed the access standards for the crisis stabilization services by contracting with agencies that are authorized to refer to the crisis programs.

Motion to accept the River Hills fiscal year 2017 amended contract

By Marc Lindeen      Second Jack Seward Jr      Motion passes

**9. Discuss and Consider Approval of Resolution 1-2017 establishing the Mount Pleasant News as the SEIL designated newspaper for all public postings**

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This was approved by motion at the July 2016 governing board meeting.

Motion to approve Resolution 1-2017 establishing the Mount Pleasant News as the SEIL designated official newspaper

By Michael Berg      Second Randy Griffin      Motion passes

**10. New Business**

There is continued issues with payments to providers from MCO's. Regions have connected with the right people within the MCO's to work through the payment issues occurring at the local level. There needs to be internal standardization for claims acceptance with all three of the MCO's to make sure what is required is the same across all three to avoid variances that lead to denied or slow claims payment. Our region doesn't appear to have agencies at risk for closing due to cash flow issues. This isn't the same with other regions across the state. Providers should be following up in no more than 60 days after claims submission if they have not been paid. The provider should not wait any longer than 90 days because this might lead to the claims not being denied for not being timely.

Charles Palmer, Director of the Department of Human Services, has not responded to the letter the SEIL Region sent him regarding the lack of payment of pharmacy bills.

There is a meeting at the Capital in Des Moines on August 29<sup>th</sup> to allow citizens to share with legislators their experience with Iowa Medicaid privatization.

The Department of Human Services has requested a financial projection of the GAAP report for fiscal year 2016. The due date for this is August 29<sup>th</sup>.

**11. Adjourn**

The next governing board meeting is September 14, 2016.

Motion to adjourn

By Michael Berg      Second Mark Meek      Motion passes

**Minutes submitted by Marc Lindeen, Secretary August 18, 2016. MLsb**