



SOUTHEAST IOWA LINK (SEIL)

MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON,
KEOKUK, LEE, LOUISA, VAN BUREN
& WASHINGTON COUNTIES

There was discussion if as a voting body does the meeting agenda and minutes need to be published as this would be a public meeting. The advisory committees do not have authority to spend funds. The children's advisory focused on getting members up to date on the DCAT wrap around funds and application to access those funds. They discussed where the SEIL Management Plan was at in the approval process.

Asset mapping was discussed and there are programs with marketing dollars to assist with the cost to create an asset mapping resource guide. Completing the asset mapping is a large and time intensive task. Tami Gilliland will send out information needed of services available for the children's system. Each county can provide missing information. There are college interns who will be collecting and organizing the information being gathered. A firm cost for asset mapping has not been identified, the rate is \$50 per hour and there may be one thousand dollars available to contribute to the cost. There is a requirement to do a training associated with what is asset mapping and how to use an asset map.

4. Consider Approval of Claims as per Running Totals Document- July

The fiscal year 2020 report is still in process due to Keokuk County being off \$24.09. Interest is included for June and Des Moines County's third payment to the fiscal agent for fiscal year twenty was paid. The auditors have been slow in submitting their reports this month. SEIL still needs auditor reports from Keokuk and Washington Counties. This report has been created using information on the Department Management web site due to not having all reports and budget information from some of the member counties. The Department of Management was used to cross check the information used for this report. A discrepancy with the ending fund balance for Van Buren County is being reviewed.

Motion to approve the running totals document for July

By Marc Lindeen

Second Tom Broeker

Motion passes

5. Consider Approval of Claims for Fiscal Agent Account as per Claims 8-12-2020

Mandated claims totaled \$2,401.95, claims for services totaled \$292,256.89 and total claims to be paid is \$294,658.84.

Motion to approve claims for the fiscal agent 8-12-2020

By Tom Broeker

Second Chris Ball

Motion passes

6. Consider Approval of Claims for Fiscal Agent Account on Reconciled services pending receipt of correct Invoicing and to be ran with Mandated service claims the first of the month

a. **CommUnity- Mobile Crisis Response \$23,540.65**

b. **First Resources- Drop-In/Recovery Henry \$14,456.59 (May and June) Sigourney \$407.09 (May and June credit) Washington \$9,971.68 (June minus credit from Sigourney)**

c. **Hope Haven- Crisis Stabilization Residential \$49,307.81 (June) Drop-In/Recovery Lee \$8,105.02 (June) Louisa \$5,379.37 (June)**

d. **Tenco- \$34,273.86 (June)**



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The providers identified in this agenda item provide services which SEIL completes a cost reconciliation at the end of the year. The financial coordinators of disability services (CDS) and host county CDS confirm the reconciliation financial reports are correct. Optima has settled their reconciliation. CommUnity and First Resources agree with the reconciled amounts owed. If Hope Haven and Tenco agree then the governing board is being asked to approve paying the providers claims in the first claim run by Des Moines County in September when the mandated claims are paid.

Motion to approve upon receipt of correct invoices paying reconciled claims with the mandated services claims the first of the month in September

By Jack Seward Jr. Second Mark Meek Motion passes

7. Receive and File Fiscal Agent Report- July

Revenue reflects the June interest and Des Moines County fiscal agent payment. The expenses totaled \$271,019.14 which matches what the governing board approve in July.

Motion to receive and file the fiscal agent report for July

By Jack Seward Jr. Second Dee Sandquist Motion passes

8. Presentation of Transition Link 4th Quarter Report and CIT 2nd Quarter Data Report

CIT report overview April – June 2020 report period

Thirty-five reports were received from law enforcement agencies with those coming from Des Moines 23 reports, Washington 9 reports and Henry 3 reports. An incentive is being provided to help increase the reports being turned in. There are no trained officers in Louisa or Van Buren Counties. The next Crisis Intervention Training is still scheduled for October 19-23rd. During this report period 77% of law enforcement contacts ended up at the emergency department 27 of the 35. Of the 35 reports only 3% were taken to jail, which is 1 out of 35. For those transported 80% went voluntarily and 88% of those were transported by the officer. While on scene 40% were referred to local resources and 60% were referrals to family, senior support or a doctor. Most individuals were depressed and/or agitated and out of the 35 contacts 43% were observed as suicidal. Of the 35 contacts 63% were identified as not being medication compliant. This report identifies the intent to report trained CIT officers by county. This information doesn't appear to be included and will be updated for the next quarterly report.

Transition Link Outcomes report 4th quarter report and FY 20 report

During mid-March, April, May and June staff did not provide services in the jails, they were provided remotely during this time. All jails with the exception of Keokuk County have allowed staff to return to providing direct services in the jails. During this time staff began working on a more comprehensive data report which should be ready this month. Group services ended in March due to COVID. Groups offered included Alcohol and drug dependency services relapse prevention, coping skills, making good choices, healthy relationships, building resiliency, problem solving and how to deal with relapse. Domestic violence intervention program offered anger management, healthy boundaries, anxiety and anger management, red flags in relationships and relationship skills. Iowa works offered job hunting and



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interview skills and exploring the hiring process. The top referrals to services were addiction services at 34% and mental health services at 29%, followed by employment at 17% and support for basic needs at 12%. Staff worked with 180 detainees 39 females and 141 males. Staff worked with 282 males and 99 females during fiscal year 20. For the year top referrals to services were addiction services at 37% and mental health at 29% followed by employment at 19%. Housing and support for basic needs totaled 11%.

9. Discuss and Consider Approval of SIACC contract for transport services related to SIMHC Access Center services

Southern Iowa Mental Health Center (SIMHC) provides services that are located in an access center. One of those services is a three-bed subacute service, which is a stepdown service from an acute psychiatric inpatient hospitalization. Transportation isn't a service provided through SIMHC access center. SEIL doesn't fund transportation as a standalone service. SEIL funds SIACC to provide transportation related to commitments. Since they are an established provider, they were contacted about providing transportation related to the SIMHC access center. This transportation is directly related to access center services, which is a core service, and will be paid out of the cost related to start up and sustainability of access centers. The charge for this service will be the same as what SIACC charges for commitment transports.

Motion to approve the SIACC contract

By Tom Broeker

Second Chris Ball

Motion passes

10. Receive and File Anderson, Larkin & Co., PC Representation Letter FY19 Audit

This firm has been completing the SEIL audit for several years now. This letter states representation that was made to SEIL during the audit process.

Motion to receive and file the Anderson, Larkin, & Co. PC representation letter FY 19 audit

By Dee Sandquist

Second Mark Meek

Motion passes

11. Discuss and Consider Approval of ICAP renewal and allowance of Jack Seward as signer

Motion to approve ICAP renewal and allowance of Jack Seward as signer

By Marc Lindeen

Second Chris Ball

Motion passes

12. Discuss and Consider Approval of nomination letter of Jack Seward Jr. to ICAP Board

Motion to approve nomination letter of Jack Seward Jr. to ICAP Board

By Tom Broeker

Second Chris Ball

Jack Seward Jr. abstains Motion passes

13. Discuss and Consider Approval of Adult Service Provider Designate to Governing Board

Bob Bartles is the provider representative to the SEIL Governing Board for the adult advisory board. Chris Betsworth is the alternate. The SEIL Governing Board needs to acknowledge the representatives appointment to the SEIL Governing Board.

Motion to approve the adult service provider designate to the governing board

By Marc Lindeen

Second Dee Sandquist

Motion passes



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14. Discuss and Consider Approval of Des Moines County and SEIL subcontract for Systems of Care Mental Health Wrap Around Contract (DCAT4-21-012) for Jefferson, Keokuk, Van Buren, and Washington Counties

SEIL doesn't have a tax identification number and could not sign the contract with DCAT for the wrap around funds. Des Moines County as the SEIL fiscal agent did sign the contract so that SEIL could be awarded the funds. This subcontract is being executed to enable the SEIL Region to fulfil the duties of the DCAT contract and relieves Des Moines County of the responsibility of the contract.

Motion to approve the Des Moines County and SEIL subcontract for Systems of Care Mental Health Wrap Around contract

By Mark Meek

Second Tom Broeker

Motion passes

15. Discuss SEIL marketing strategy

Taxpayers want to know what they are getting for their mental health tax dollars. SEIL needs to figure out how to market what is available to the residents of the region. Submitting news articles to newspapers and radio stations would help provide information to the public. This information needs to be shared via social media outlets as well as this is where most people are getting information now. The governing board may need to consider budgeting funds to hire a vendor to provide marketing services. Facebook and other social media is where SEIL should be promoting what is offered. The Washington County Mental Health Coalition has a Facebook page and will promote SEIL information. A simple and easy to access place is needed for SEIL then once a web page is available that link needs to be sent out to the media outlets so the public can be informed. SEIL provides funds to providers for public education and they need to ensure they are using those funds. There needs to be a discussion with providers of adult and children services about what support SEIL could provide to help them market their services. The children's advisory is working on asset mapping for the children's system and once that is complete that could be used to input adult services into an asset map. There is training for the asset mapping that can be utilized by anyone. Once there is an electronic version of the assets that can be cross linked with other entities web pages. There needs to be a central location for SEIL promoting what is available in the SEIL Region verses posting county by county. The providers were also encouraged to pull together a group to work on the issue of marketing their available services as well.

16. New Business

None

17. Adjourn

Motion to adjourn

By Chris Ball

Second Tom Broeker

Motion passes

Minutes submitted by Marc Lindeen, Secretary, August 18, 2020. MLsb