



SOUTHEAST IOWA LINK (SEIL)

MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON,
KEOKUK, LEE, LOUISA, VAN BUREN
& WASHINGTON COUNTIES

5. Consider Approval of Claims for Fiscal Agent Account as per Claims 6-12-2019

The report was reviewed via overhead projector. Mandated claims total is \$17,249.29 and total for all claims to be approved is \$527,070.89.

Motion to approve Fiscal Agent Claims for June 12, 2019

By Michael Berg

Second Chris Ball

Motion approved

6. Receive and File Fiscal Agent Report- May

The report was reviewed via overhead projector. There was no revenue posted. Interest will be posted next month. Expenses reflected are \$307, 603.71 which matches the claims the governing board approved for May.

Motion to receive and file the May Fiscal Agent Report

By Mark Meek

Second Michael Berg

Motion approved

7. Receive and File CIT submitted reports to SEIL CIT Coordinator- Alan Brady

The report was reviewed via overhead projector.

There were twenty reports submitted in April.

- 1 Report from Corrections
- 19 Reports from Officers
- All 20 Reports were responding to scenes that needed MH Evaluation or Crisis Stabilization
- 7 of these Reports were handled on scene and referred to services by the responding CIT Officer
- 1 report ended with transport to jail due to warrant, and only 3 reports indicted some use of force during the interaction
- 12 reports ended with transport to emergency room either voluntary or involuntary
- 8 reports were to someone reported suicidal and had either threatened or attempted
- 6 Reports had clients that were med compliant, the rest were either non-med compliant or unknown

There were sixteen reports submitted for May.

- All reports from officers
- All Reports were to scenes that needed a MH Evaluation or Crisis Stabilization
- 6 Reports concluded with the interaction being handled on scene with referrals being made by the CIT Officer
- 9 Reports concluded with transport to the emergency room, with one being transported back to an Optima location
- No Reports of use of force in this time frame
- 7 Reports concluded with the CIT Officer observing the client was suicidal
- 5 Reports stated that individuals were med compliant with 11 reporting that either non-med compliant or unknown



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- No one arrested during CIT transactions in this time frame

25 of 36 Reports during this time frame were from Des Moines County
4 of 36 were from Lee County
3 of 36 were from Washington County
4 of 36 were from Keokuk County

Motion to receive and file the Crisis Intervention Team report
By Marc Lindeen Second Dee Sandquist

Motion approved

8. Discuss Region Children’s Behavioral health system preliminary effort to organize and remain cost neutral

There was a legislatively proposed budget of \$700,000 to fund coordinator of disability services (CDS) for children’s services in the regions and this was removed from the appropriations bill. However, earlier legislation was passed directing regions to have a children’s CDS. Tami Gilliland will be the children’s CDS for SEIL. Tami has been the lead for children’s system data collection to identify services available and to try and identify the number children with a serious emotional disturbance diagnosis in the region. Tami will be working on a time study to identify the amount of time the position will require to accomplish required tasks related to the children’s system CDS. This allows the region to meet the requirement and remain cost neutral.

The governing board expressed thanks to Tami for doing this for the region and for the management team trying to accomplish while being cost neutral.

9. Receive and File DHS approval of Annual Service and Budget Plan FY20

The Department of Human Services letter approving the SEIL Annual Service and Budget Plan for FY20 was reviewed via overhead projector.

Motion to receive and file the approval letter from the Department of Human Services
By Jack Seward Jr. Second Chris Ball

Motion approved

10. Discuss SEIL claims process as per the Claims Process Review and Recommendation document

Documents related to this agenda item were reviewed via overhead projector. The SEIL Financial Committee met to address the claims payment process. Optima staff present for this discussion today included Tracy Liptak and James Maize.

It was identified that an invoice Optima submitted for April services on May 16th for payment would not be paid until June 18th. Optima suggested both they and SEIL look for options to improve efficiency for timely payment. It was identified that Optima can invoice the region as soon as the month to be invoiced is final in their system.

SEIL provider contracts (Section 3.2) include payment timelines for claims submitted to SEIL. This language is taken from the SEIL Management Plan. SEIL pays claims in about 32 days after invoices are received at an



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access point. For an invoice to be paid the month it is received it would have to arrive within 5 days after the first day of the month. Timeliness of payment depends on timeliness of invoice submission, accurate invoices are submitted and required documentation has been submitted.

It was suggested SEIL could process the claims and have the checks present at the SEIL Governing Board meetings for signature and disbursement. This would move the payment up by a week. Another suggestion was to move the governing board meeting back one week. Des Moines County Auditor processes claims the first and third week of each month. To change this cycle would require action by the Des Moines County Board of Supervisors.

Anderson, Larkin the audit firm for Des Moines County and SEIL state from a control standpoint having all board members review claims before issuance makes control the strongest. After review of the claims process it is the recommendation to leave the claims process as is and when there is a governing board meeting date change consideration will be given to avoid a delay in claims payment.

The governing board recognizes providers have cash flow issues with the managed care organizations (MCO) payment delays and the Iowa Total Care MCO will likely have payment delays as well. If any providers have anything further to add about claims payment, they can reach out to Jack Seward Jr. or Marc Lindeen.

11. Discuss and Consider Approval of provider payment request letter as per recommendation of Finance Committee

The letter was reviewed via overhead projector. Discussion of this agenda item occurred in agenda item ten.

Motion to approve the provider payment request letter

By Michael Berg

Second Chris Ball

Motion approved

12. Discuss and Consider Approval of unfunded mandates letter to DHS as per recommendation of Finance Committee

The letter was reviewed via overhead projector. The letter addressed legislative changes creating expanded services through the regions for complex needs services for adults and children with Serious Emotional Disturbance while options to generate revenue for regions remains unchanged. SEIL requests recognition of these issues and assistance with creating change for a sufficient service network and financial sustainability. This letter needs to be sent to the Governor, Lieutenant Governor, Senate and House members representing the SEIL Region.

Motion to approve the unfunded mandate letter to the Department of Human Services as modified

By Dee Sandquist

Second Chris Ball

Motion approved

13. Discuss and Consider Approval of CEO stipend as per recommendation of Finance Committee

The documents related to this agenda item were reviewed via overhead projector. The finance committee discussed the memorandum of understanding and what the CEO does for the governing board and region. Recommendation is a salary of \$20,000 and \$20,000 to cover benefits making the wages cost neutral for Lee



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County as the employer of record. This would begin fiscal year twenty. A stipend payment of \$10,000 will be issued for January through June for fiscal year nineteen. Other regions have a salary and benefit modification with the employer of record and one region pays a stipend.

Motion to approve the CEO stipend

By Michael Berg

Second Mark Meek

Motion approved

14. Discuss and Consider Approval of MOU between SEIL and Lee County regarding CEO position

The documents related to this agenda item were reviewed via overhead projector. The MOU is between SEIL and Lee County. The resolution is for Lee County to approve and pass. The MOU outlines the SEIL Governing Board expectations and sets the new payment to begin July 1, 2019. The SEIL CEO employer of record pays the additional salary & benefits funded by the SEIL Region through normal county payroll procedures. Tom Broeker has been asked to attend the Lee County Board of Supervisor meeting when this is on their agenda for action. Jack Seward Jr. also stated he would be willing to attend.

Motion to approve the MOU and authorize SEIL Vic Chair to sign the MOU for SEIL

By Chris Ball

Second Michael Berg

Motion approved

15. Discuss and Consider Approval of FY20 First Resources contract

The contract was reviewed via overhead projector. This is for drop-in centers in Keokuk, Henry and Washington County. In Henry and Washington there was an increase in the rate for salaries, utilities and rent going up. The rate for the Keokuk center went down due to them finding some cost savings. Overall the entire program rate increase averaged 2.67%. These programs are costed settled at the end of the years so actual costs are paid for the program.

Motion to approve the FY20 First Resources contract

By Michael Berg

Second Marc Lindeen

Motion approved

16. Discuss and Consider Approval of FY20 Great River Health System contract

The contract was reviewed via overhead projector. There was a change to community education funding it went from \$5,000 to \$13,500 and crisis team continuing education went from \$10,000 to \$1,500 so the change was cost neutral in contract. The behavioral health assessment team was \$962.28 for FY19 and will be \$1050.74 per day for FY20. The total contract amount for FY20 is less than it was for FY19.

Motion to sign the FY20 Great River Health System contract

By Chris Ball

Second March Lindeen

Motion approved

17. Discuss and Consider Approval of FY20 Hillcrest contract

The contract was reviewed via overhead projector. This contract is for services provided at centers in Henry, Louisa and Washington Counties and includes crisis services in the emergency departments in Henry, Keokuk and Washington Counties. Community education remains the same. This contract has an addition of recruitment and retention which was not in the contract previously. Recruitment and retention is offered to



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providers who are covered under Chapter 24 accreditation as accredited providers or providers actively working to become accredited. There is an overall decrease of \$1,259.85 for crisis assessment services per month.

There was discussion on social media and outreach. With community education being a part of the contract are providers doing this in their communities and is it adequate to help citizens be aware of the services. Concern is there are a lot people who don't know about available services and how to access them. Outreach efforts are a region wide issue. SEIL has just begun marketing efforts and is looking at cost effective options for outreach.

Motion to approve the FY20 Hillcrest contract

By Marc Lindeen

Second Mark Meek

Motion approved

18. Discuss and Consider Approval of FY20 Optimae contract

The contract was reviewed via overhead projector. The only change was adding a unit per week for Henry County to assess urgent care at the Optimae center in Mt Pleasant. Nurse support was removed from the contract for FY20.

Motion to approve the FY20 Optimae contract

By Mark Meek

Second Chris Ball

Motion approved

19. New Business

There as discussion of sending a letter to the Governor that identifies providers dilemmas with the managed care organizations (MCO). It was identified that issues are provider specific and state bureaucracy and the governor are the issues more so that the MCOs. Lack workforce to meet mandated services is a real concern. Organized providers keep escalating their issues through state bureaucracy and they are failing. The Community Services Affiliate has legislative review next week. If the affiliate does have recommendations, they should present to the board of supervisors to sign off on. There was also the discussion of 1/3 penny sales tax that didn't go anywhere this session. If there is a big enough argument that legislators are setting regions up to fail without adequate funding the 1/3 penny sales tax might be an item of discussion for the 2020 legislative session. Raising property taxes isn't likely to happen. Tax levy for adult services is capped and can't meet the core for adults and the addition of children's system. Financial obligation to establishes those services has to be addressed.

20. Adjourn

Motion to adjourn

By Michael Berg

Second Mark Meek

Motion approved

Minutes submitted by Marc Lindeen, Secretary, June 27, 2019. MLsb