



SOUTHEAST IOWA LINK (SEIL)

MENTAL HEALTH AND DISABILITY SERVICES REGION

DES MOINES, HENRY, JEFFERSON,
KEOKUK, LEE, LOUISA, VAN BUREN
& WASHINGTON COUNTIES

There is no new funding coming into the system to support the additional cost. Hazard pay is being provided and high volumes of personal protection equipment (PPE) are being bought. Sometimes PPE can be obtained through the emergency coordinators in the counties. Hope Haven did have an employee with the virus, but no clients served were infected. Concern was expressed that the governor may be reopening too soon which could lead to a spike in cases associated with the virus. Providers have closed a lot of services down to keep people protected.

With regards to the children service providers they see similar things to what was stated in the adult advisory report. The Department of Human Services made additional funds available for residential children's programs with a \$12.50 per day rate increase. This is was due increased staffing as children are not in school during the day. The additional funding goes through the end of the school year. Young House in Burlington did have some cases of children with COVID within their facilities. Young House offices providing mental health services in Keokuk did open today to start providing some in person services; the Burlington office will be opening up on Monday and protocols are in place to keep people safe.

July 1st all schools must have a return to learn plan filed with the State of Iowa and this won't be a complicated form to complete. All schools have to have a continuous learning plan on file so if next year there is situation like this, and buildings are closed for a while, all learning in the state will be required. Currently school districts had the option of saying if learning was going to be voluntary or required. Next year learning will be required for all levels kindergarten through twelfth grade. A positive from this has been a strengthening of the home school connection.

4. Consider Approval of Claims as per Running Totals Document- April

Reports were submitted from all member counties. There is a notation in red that is for a fiscal agent check issued to the wrong provider and a check was reissued. The expenditure sheet looked like it was \$2,789.64 higher than what is reflected in this report. The check issued in error was voided May 1st. This spreadsheet reflects the amount of claims approved by the governing board. Keokuk County has small issue with balancing they are off by \$24.09 on the cash fund balance. Revenues and expenses are posted for each county.

Motion to approve the claims as per running totals document April

By Michael Berg

Second Tom Broeker

Motion passes

Roll Call Vote

Rick Larkin-	Aye	Michael Berg-	Aye
Jack Seward Jr.-	Aye	Chris Ball-	Aye
Marc Lindeen-	Aye	Mark Meek-	
Tom Broeker-	Aye	Mark Schneider-	Aye
Dee Sandquist-	Aye	Kristine Skinner-	

5. Consider Approval of Claims for Fiscal Agent Account as per Claims 5-13-2020

Motion to approve claims for fiscal agent account per claims 5-13-2020

By Marc Lindeen

Second Jack Seward Jr.

Motion passes



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Roll Call Vote

Rick Larkin-	Aye	Michael Berg-	Aye
Jack Seward Jr.-	Aye	Chris Ball-	Aye
Marc Lindeen-	Aye	Mark Meek-	
Tom Broeker-	Aye	Mark Schneider-	Aye
Dee Sandquist-	Aye	Kristine Skinner-	

6. Receive and File Fiscal Agent Report- April

Revenue reflects interest of \$1,025.52. An updated fiscal agent report was received this morning. The fiscal agent check reported earlier is also reflected in the report.

Motion to received and file the fiscal agent report April

By Jack Seward Jr.

Second Michael Berg

Motion passes

Roll Call Vote

Rick Larkin-	Aye	Michael Berg-	Aye
Jack Seward Jr.-	Aye	Chris Ball-	Aye
Marc Lindeen-	Aye	Mark Meek-	
Tom Broeker-	Aye	Mark Schneider-	Aye
Dee Sandquist-	Aye	Kristine Skinner-	

7. Receive and file CIT Data Report with presentation from Alan Brady

The report is for the time period of July 2018 through April 2020, ongoing the report will be provided quarterly, with the annual report reflecting fiscal year data. A CIT reporting incentive program has been developed in partnership with donations from local businesses to increase CIT reporting. Discussed if there was other data the governing board would like reported on and the consensus was the data reported was very informative. The next CIT is being planned for October.

The report reflects 217 intervention reports from trained CIT officers. Data reflected is based on what the officer includes in the intervention report. Officers report observation of behaviors exhibited on scene. It is difficult for an officer to determine substances that might be influencing behaviors so frequently the report is unknown. There can be multiple influences leading to the behavior exhibited on scene. Highlights of the report include:

142 transports to an emergency department. Mobile crisis services may change this once it becomes operational in the SEIL Region.

39% transported to the hospital by ambulance.

81% of the individuals assisted went to the hospital voluntarily.

30% of the time offices are handling the crisis on scene and referring to services.

Primary report is depression. It takes an officer more time with the individual to identify hallucinations or delusions.

Dispatch to the scene may identify suicidal behavior, however, the officer doesn't always deem the individual to be actively suicidal. Confirmation of active suicide intent would include threats of suicide or an attempt. A confirmed threat occurs 58% of the time.

Arrests occur 3% of the time. This is due to CIT trained officers getting people to services verses arresting them.



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Motion to receive and file the CIT data report

By Tom Broeker

Second Dee Sandquist

Motion passes

Roll Call Vote

Rick Larkin-	Aye	Michael Berg-	Aye
Jack Seward Jr.-	Aye	Chris Ball-	Aye
Marc Lindeen-	Aye	Mark Meek-	
Tom Broeker-	Aye	Mark Schneider-	Aye
Dee Sandquist-	Aye	Kristine Skinner-	

8. Discuss and Consider Approval of Statements of Understanding:

- a. Des Moines
- b. Henry
- c. Jefferson/Van Buren
- d. Keokuk
- e. Lee
- f. Louisa/Washington

The work done by Washington and Louisa County has been changed to reflect a percentage. Some member counties have had a change in the percentage of work done at the local level on behalf of the region. The statements of understanding can be passed with one action.

Motion to approve the statements of understanding

By Tom Broeker

Second Michael Berg

Motion passes

Roll Call Vote

Rick Larkin-	Aye	Michael Berg-	Aye
Jack Seward Jr.-	Aye	Chris Ball-	Aye
Marc Lindeen-	Aye	Mark Meek-	
Tom Broeker-	Aye	Mark Schneider-	Aye
Dee Sandquist-	Aye	Kristine Skinner-	

9. Discuss and Consider Approval of cash flow processes related to SEIL revenue reduction due to Covid-19

The management team did an analysis of moving money from the local level to the fiscal agent. The delay of property tax dollars coming in and the push back in the date property taxes were to be paid by may cause cash flow issues for some member counties. All counties are seeing less revenues than predicted. Tami Gilliland put together the spreadsheet to show cash flow shortages member counties may have. The report reflects member county cash flow needs for the balance of this fiscal year and the first four months of FY 21. The report shows the amount they would be unable to pay to the fiscal agent to have enough fund balance to pay expenses until property taxes begin to come in for FY 21. It is anticipated more property tax revenues will come in May. However, not all member counties can make their complete payment to the fiscal agent for FY 20. SEIL will have to monitor cash flow more closely as fund balances are not there to utilize for cash flow. The goal is to make sure local administrative expenses are paid without money being moved back and forth between members and the fiscal agent. The management team believes Jefferson County property tax revenues have come in as



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expected and the shortfall is due to the low fund balance. The spreadsheet will be updated for May and presented to the governing board for review in June.

Motion in the event revenue does not come in in FY 20 sufficient to make the payment to the fiscal agent that a budget amendment is done in fiscal year 21 in order to facilitate the spending authority to make that payment in the preceding year

By Mark Schneider

Second Tom Broeker

Motion passes

Roll Call Vote

Rick Larkin-	Aye	Michael Berg-	Aye
Jack Seward Jr.-	Aye	Chris Ball-	Aye
Marc Lindeen-	Aye	Mark Meek-	
Tom Broeker-	Aye	Mark Schneider-	Aye
Dee Sandquist-	Aye	Kristine Skinner-	

10. Discuss and Consider Approval of draft letter pertaining to Behavioral Health Assessment Team (BHAT) at Great River Health System for realignment of service delivery in accordance with Core and Chapter 24 accreditation for Crisis Assessment/Crisis Services

For the last couple of years the SEIL Management Team has discussed with Heather Boatman Great River Health System SEIL's objective to prioritize funding for Chapter 24 accredited services and core services. BHAT has been a great service for the region. The BHAT service occurs in the emergency department and is not certified as a Chapter 24 accredited service and doesn't fall under an accredited core service. BHAT cannot complete a crisis assessment which is a core service. Currently BHAT is not reimbursable from insurance. With realignment of the service people are deferred to a specialized service for mental health needs verses an emergency department.

The governing board is being asked to approve the letter to be sent to the Great River Health System CEO to improve the partnership with SEIL and Great River Health System and better serve people. There was discussion does this put the relationship with SEIL and Great River Health System in jeopardy? What if Great River Health System doesn't want to do this, does this hurt SEIL? The purpose of the letter is to encourage Great River Health System to move to provide a Chapter 24 accredited service and how their staffing aligns with Chapter 24 requirements. Is this trying to save the SEIL Region money and cost the local counties more money? Great River Health System is aware this letter is being sent. There was a request that interested governing board members be at the meeting with Great River Health System when that is scheduled.

Motion to approve the letter to send to Great River Health System

By Jack Seward Jr.

Second Chris Ball

Motion passes

Roll Call Vote

Rick Larkin-	Aye	Michael Berg-	Aye
Jack Seward Jr.-	Aye	Chris Ball-	Aye
Marc Lindeen-	Aye	Mark Meek-	
Tom Broeker-	Aye	Mark Schneider-	Aye
Dee Sandquist-	Aye	Kristine Skinner-	



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11. Discuss and Consider Approval of Counseling Associates contract

The contract is the same as the FY 20 contract with a slight modification to fee for service related to integrated health home services. The rates for integrated health home came from the Iowa Medicaid Enterprise web site. The transition care coordinator provides services in Des Moines and Lee County.

Motion to approve the Counseling Associates contract

By Chris Ball

Second Tom Broeker

Motion passes

Roll Call Vote

Rick Larkin-	Aye	Michael Berg-	Aye
Jack Seward Jr.-	Aye	Chris Ball-	Aye
Marc Lindeen-	Aye	Mark Meek-	
Tom Broeker-	Aye	Mark Schneider-	Aye
Dee Sandquist-	Aye	Kristine Skinner-	

12. Discuss and Consider Approval of CHC contract

There are no changes to the contract for FY 21. The contract is for the Community Health Center to complete assessments for individuals to access crisis home services. To date CHC has not completed any assessments.

Motion to approve the CHC contract

By Jack Seward Jr.

Second Chris Ball

Motion passes

Roll Call Vote

Rick Larkin-	Aye	Michael Berg-	Aye
Jack Seward Jr.-	Aye	Chris Ball-	Aye
Marc Lindeen-	Aye	Mark Meek-	
Tom Broeker-	Aye	Mark Schneider-	Aye
Dee Sandquist-	Aye	Kristine Skinner-	

13. Discuss and Consider Approval of First Resources contract

The First Resources contract is for drop-in center services provided in Keokuk, Washington and Henry County. There was a small decrease in the rate for Keokuk, Henry County reflected rate increase of .6% and Washington County reflected a rate increase of 5%. The increase for Washington was due to an increase in rent and increase participation causing the food cost to increase. The overall increase for the centers is 5.6% which is still below the amount SEIL budgeted for the service.

Motion to approve the First Resources contract

By Mark Schneider

Second Michael Berg

Motion passes

Roll Call Vote

Rick Larkin-	Aye	Michael Berg-	Aye
Jack Seward Jr.-	Aye	Chris Ball-	Aye
Marc Lindeen-	Aye	Mark Meek-	
Tom Broeker-	Aye	Mark Schneider-	Aye



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Dee Sandquist- Aye Kristine Skinner-

14. Discuss and Consider Approval of Hope Haven contract

The rate for crisis stabilization residential services reflects a 2% rate increase. The drop-in center services in Lee County went up almost 3% and the increase for the Louisa County drop-in center was 2.9%. Hope Haven's contracted service rates were within the amount SEIL budgeted.

Motion to approve the Hope Haven contract

By Marc Lindeen

Second Tom Broeker

Motion passes

Roll Call Vote

Rick Larkin-	Aye	Michael Berg-	Aye
Jack Seward Jr.-	Aye	Chris Ball-	Aye
Marc Lindeen-	Aye	Mark Meek-	
Tom Broeker-	Aye	Mark Schneider-	Aye
Dee Sandquist-	Aye	Kristine Skinner-	

15. Discuss and Consider Approval of River Hills contract

There is no change to the contract for the last two years. This contract is for access to urgent care appointments in Keokuk County and they only bill the region for two appointments a year.

Motion to approve the River Hills contract

By Jack Seward Jr.

Second Michael Berg

Motion passes

Roll Call Vote

Rick Larkin-	Aye	Michael Berg-	Aye
Jack Seward Jr.-	Aye	Chris Ball-	Aye
Marc Lindeen-	Aye	Mark Meek-	
Tom Broeker-	Aye	Mark Schneider-	Aye
Dee Sandquist-	Aye	Kristine Skinner-	

16. Discuss and Consider Approval of Transition Link MOU

The MOU reflects a 2% increase for wages and the county approved a 1% wage increase. It was anticipated health insurance would increase 10% and that is an accurate reflection of the increase. All other budget items remained the same. Indirect cost is reflected at 11%. Transition Link invoices based on cost so the actual cost will be lower than what is reflected in the budget. This the amount of the MOU budget is what SEIL budgeted for the service. Transition Link is also tracking the service provided that falls under care coordination, which is a core service and is billing this separate from the jail diversion service. Care coordination is about 25% of the cost and reduces the amount of non-core services being provided by about \$70,000.

Motion to approve the Transition Link MOU

By Chris Ball

Second Michael Berg

Motion passes

Roll Call Vote



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Decat and working together with other providers to provide services for children. SEIL would not have a cost for implementing the grant. The grant has been underutilized in the past and with the region managing the funds there would be more referrals. Needs to have governing board support to submit a bid. Consensus of the governing board was to support submitting a bid.

CIT purchased a hearing voices simulation which will be used for CIT and is available for training outside of CIT.

20. Adjourn

Motion to adjourn

By Michael Berg

Second Chris Ball

Motion passes

Minutes submitted by Marc Lindeen, Secretary, May 28, 2020. MLsb