



**SOUTHEAST IOWA LINK (SEIL)
MENTAL HEALTH AND DISABILITY SERVICES REGION**

DES MOINES, HENRY, JEFFERSON,
KEOKUK, LEE, LOUISA, VAN BUREN
& WASHINGTON COUNTIES

5. Consider Approval of Claims for Fiscal Agent Account

The claims report was reviewed via overhead projector. These claims won't be processed until May 1st due Des Moines County Auditor staff being out of the office.

Motion to approve the fiscal agent claims for March

By Jack Seward Jr.

Second Tom Broeker

Motion passes

6. Receive and File Fiscal Agent Report- March

The report was reviewed via overhead projector. There were no expenses paid out of the fiscal agent account due to the later governing board meeting in March. The only revenue was \$75.00 from the 5 Star Quality training.

Motion to receive and file fiscal agent report for March

By Jack Seward Jr.

Second Mark Meek

Motion passes

7. Discuss and Consider Approval of Des Moines County Recovery Center RFP- Ken Hyndman and Tracey Lamm

Ken Hyndman and Tracey Lamm reported on the request for proposal (RFP) that went out to region providers to operate a drop-in center in Des Moines County. Southeast Iowa Regional Planning handled the RFP process. A scoring method was used in reviewing the bids to assess the quality of the bids and how the proposals met the RFP requirements.

There were four proposals submitted. The providers included Young House Family Services, First Resources, Hope Haven and Optimae. There were 100 points possible based on four different areas of the RFP. Those included prior experience running a peer run center, proposed cost, capacity to carry out the scope of work and previous work performance.

Optimae scored the highest of the four bidders with a score of ninety out of one hundred points. Optimae projected an annual cost of \$146,088.00. Des Moines County budgeted \$150,000.00 annually for program cost. Utility and building maintenance costs are not included in the provider budget; utility and building maintenance will be paid separately to Des Moines County. Optimae submitted startup costs in the amount of \$23,650.00. Startup costs for the drop-in center will be paid out of Des Moines County fund 10. The service will begin in May or June. The center is open 40 hours a week and the hours they are open will be set by the individuals who attend the program.

Motion to approve the request for proposal award to Optimae

By Tom Broeker

Second Marc Lindeen

Motion passes

8. Discuss May Stepping Up Day of Action

The ISAC weekly legislative recap had a notice on a national initiative Stepping Up Day of Action on May 16th, 2018. This is a platform to promote jail diversion. A toolkit was provided to the governing board members. The SEIL Management Team supported the idea of each county in the region hosting an event to promote the regions efforts with jail diversion services and to highlight what is being done in the local jails to help individuals who have a mental health and/or substance abuse treatment need. Transition Link Community Transition Coordinators have been meeting with the coordinators of



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disability services and sheriff’s in the counties they work in to plan the events. Sandy Stever will be working with Optima to host events in the counties they serve.

Reviewed the draft crisis intervention training (CIT) agenda was provided to the governing board. The regions first crisis intervention training will be October 22nd – 26th. There is an opportunity to have trainers from the San Antonio CIT provide a 40-hour CIT train the trainer with our CIT trainers. This would be at a cost of \$7,000.00 or more. The San Antonio trainers will be completing a train the trainer in Marion County this month. CIT trainers from our region will be going to observe to see if this would be a good investment.

Tom Broeker is on the CIT Committee and asked that the Transition Link crisis intervention coordinator and a CIT trained law enforcement officer to get on the local board of supervisor’s agenda in all eight counties to give an overview of crisis intervention training.

9. New Business

There was an article in the Burlington Hawkeye that touched on services available in the region, the recovery process of an individual and system challenges. The article gave a fair representation and offered hope.

Dee Sandquist and Michael Berg are on the Iowa Workforce Development Board for their area. They informed the governing board that Iowa Workforce Development is working on realignment of their coverage in the state. This reduction of regions is based on a federal review. This is on a fast time line to accomplish. Proposal is possibly having two regions, but will have fewer regions than there are right now. This change isn’t in rural Iowa’s best interest. There will still be offices open throughout the state.

Our region has NAMI members but doesn’t have an affiliated NAMI. Efforts are being made to connect NAMI members in the region to form an affiliated NAMI. Coordinators of Disability Services are continuing to work on this. The Washington County Attorney is reviewing proposed bylaws for a region affiliated NAMI.

Tom Broeker reported the Mental Health and Disability Services Commission is working on rules for the six new core services enacted through the legislative process this session. There are subcommittees for each core service. Tom is on the intensive residential service homes and the access center subcommittees. Ryanne Wood and Bob Bartles are going to review the legislation and rules to provide guidance in what to consider as they work on the rules. Ryanne will send out the rules to the governing board members so they can review them and provide input as well. Once the Department of Human Services (DHS) writes the rules they go to the commission to approve for public posting or reject what DHS has proposed. If the commission rejects what is proposed DHS has to rewrite the rules.

10. Adjourn

Motion to adjourn
By Michael Berg

Second Chris Ball

Motion passes

Minutes submitted by Marc Lindeen, Secretary, April 24, 2018. MLsb