

# **SOUTHEAST IOWA LINK (SEIL)**

**MENTAL HEALTH AND DISABILITY SERVICES REGION**

DES MOINES, HENRY, JEFFERSON,  
KEOKUK, LEE, LOUISA, VAN BUREN  
& WASHINGTON COUNTIES

DATE	CONVENING TIME	LOCATION
October 9, 2019	1:30pm	Henry Co. Emergency Management 900 West Washington St. Mount Pleasant, IA 52641

## **Southeast Iowa Link Governing Board Meeting**

### **Approved Minutes**

Present: Rick Larkin, Jack Seward Jr., Marc Lindeen, Tom Broeker, Lee Dimmit, Brad Quigley, Mark Meek, Ryanne Wood, Ken Hyndman, Sarah Berndt, Sandy Stever, Tami Gilliland, Bobbie Wulf, Rochelle Honey-Arcement, Becci Reedus

- 1. **Approve Agenda** the meeting was called to order at 1:30 pm  
The meeting opened with introductions.

The Henry County Auditor is notary for the signing of the 28E and a request was made to discuss agenda item number eight after approval of the minutes.

Motion to approve the agenda to include moving agenda item eight to agenda item three to be discussed after approval of the minutes

By Michael Berg Second Lee Dimmit Motion passes

- 2. **Consider Approval of September 11, 2019 minutes**  
The minutes were handed out prior to the governing board meeting.

Motion to approve the September 11, 2019 minutes

By Michael Berg Second Mark Meek Lee Dimmit abstains Motion passes

- 3. **Discuss and Consider Approval of Resolution #3 2019 Amendment of SEIL 28E Agreement**  
The 28E has been finalized and approved by each member county. The SEIL Governing Board needs to fully execute the 28E.

Motion to approve the final 28E

By Mark Meek Second Tom Broeker Motion passes

Roll Call Vote

Rick Larkin – yes  
Jack Seward Jr. – yes  
Mark Lindeen – yes  
Tom Broeker – yes  
Lee Dimmit – yes  
Michael Berg – yes  
Brad Quigley – yes  
Mark Meek – yes



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### **4. Update from Advisory Board members**

The children's advisory board met today for the first time separately from the adult advisory board. They voted in their chair, vice chair and secretary. They have established an application process for the education and parent representatives to the SEIL Governing Board.

The adult advisory board requested to have a combined meeting for five to ten minutes after both advisory's meet separately to go over the governing board report. They also talked about mobile crisis and what that will look like in Louisa, Washington, Keokuk and Jefferson Counties. CommUnity has interviewed sixteen people and a few more are interested in the position. They estimate they have about eighteen people to select from for hiring mobile crisis teams. Next steps after hiring are training and working out transportation for clients who may need transported. Their hope is to be able to start providing services soon. The crisis team must be able to respond to the crisis call within sixty minutes.

There was a suggestion that the governing board members attend Change Agent and advisory meetings to show support for these groups.

### **5. Consider Approval of Claims as per Running Totals Document- September**

The document was reviewed via overhead projector. There was a timing issue this month with Jefferson County reports, expenditure, revenue and county ledger are highlighted to show they are missing. Jefferson County has submitted July and August reports and the ending fund balance for Jefferson County is correct. Reports from Keokuk County for April, May, June, July and August have been submitted.

Percent of budget used is related to current expenditures. Counties who paid their fiscal agent payment will show as having more budget spent. Member counties pay the fiscal agent payment at different times, some pay in thirds, others pay half after taxes have been received in October and April. Ending fund balances are also varied because of how counties make the fiscal agent payment. Total amount of fund balance at the bottom shows a SEIL Region fund balance of forty-one percent. This will be within legislative fund balance mandate at the end of this fiscal year.

Motion to approve the claims running totals document for September

By Jack Seward Jr.

Second Michael Berg

Motion passes

### **6. Consider Approval of Claims for Fiscal Agent Account as per Claims 10-9-2019**

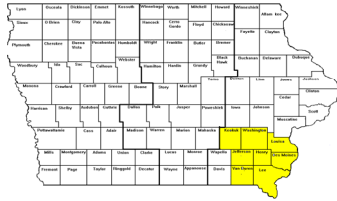
The document was reviewed via overhead projector. Mandated claims were \$7,4000.68, service claims were \$343,519.58 for total claims paid of \$350,920.26.

Motion to approve the claims

By Tom Broeker

Second Mark Meek

Motion passes



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#### **7. Receive and File Fiscal Agent Report- September**

The report was reviewed via overhead projector. There was a revenue transfer from Van Buren County to Jefferson County and interest for August has been posted. Expenditures reflected are \$337,247.67 which is different from the governing board approval of \$338,910.28. This is due to Des Moines County cancelling a check in the amount \$1,662.61 that was over a year old.

Motion to approve the fiscal agent report for September

By Michael Berg

Second Jack Seward Jr.

Motion passes

#### **8. Presentation of SEIL CIT Information**

The report was handed out prior to the governing board meeting. Reports have been low for the last few months. There are thirty-eight trained CIT officers so the reports should be higher. CIT training emphasizes the expectation to submit CIT call reports. Alan is working on efforts to improve the submission of the CIT reports. The governing board requested to have a breakout of the number of trained CIT officers by county and city in the next CIT report.

CIT is October 21-25<sup>th</sup>. The governing board members were invited to observe any day of CIT and encouraged to attend the Kevin Hines presentation on October 23<sup>rd</sup> and to arrive early and have lunch.

#### **9. Discuss Carosh response to notice of SEIL to discontinue HIPAA/HITECH services**

At the last governing board meeting there was a vote to discontinue services with Carosh. The contract has been in place two to three years now. The thought was SEIL doesn't have employees and it would be the member counties with a HIPAA violation. The governing board put the expectation on the member counties to be HIPAA compliant and cover the cost for that. Is the region double paying for services by paying for the region and then paying by member counties using Carosh. There was a request for a list of services provided to the SEIL Region.

There was a discussion of breach responsibility and liability and potential response from the Office of Civil Rights if a breach occurs in a member county and the impact of that on the region. Carosh response the region is a separate covered entity under HIPAA so if there is a breach by a member county the region can still be held liable.

It was felt the governing board wasn't getting good reports for audits in different counties or if the audit was thorough enough. Did all counties that are not Carosh clients have a location assessment of departments that handle HIPAA information? Carosh response Carosh didn't get full access when they assessed non-Carosh counties, so it was not as in-depth of an investigation for HIPAA compliance. With not all member counties using Carosh services they don't have a means to access all the elements to assess HIPAA compliance for the SEIL Region as a whole. If they cannot do an in-depth assessment coverage isn't there for SEIL.

The governing board felt the HIPAA training was lacking in notifying members to take the training. Do the counties that are not using Carosh have access to the SEIL Region online training? Carosh response



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Carosh has been releasing trainings if a county has Carosh for HIPAA support they don't have to take the SEIL and county trainings. For the counties that don't have Carosh services only the employees who do HIPAA covered work have access to the Carosh online training.

Carosh is available if the governing board has any questions that may come up in the future.

There was a question if any governing board members are interested in making a motion to reverse the decision made at the September governing board meeting. If this should be brought up for further discussion contact the SEIL CEO to put on the agenda for the November governing board meeting. With no other discussion the termination of Carosh for HIPAA compliance services stands.

#### **10. New Business**

There was a recent Decat meeting regarding juvenile probation that Marc Lindeen, Ryanne Wood, Ken Hyndman, Lori Frick Service Area manager for the Department of Human Services (DHS) and Mike Rempe Chief for Juvenile Probation attended. Discussion included the mental health regions, the new core services for children, what is being done in the systems with established services and funding that can line up with region responsibilities for children. DHS is going to try and provide regions data from child welfare cases and juvenile court was asked for data so the region can have a better idea of serious emotional disturbance children residing in the SEIL Region. Tami has always worked with Decat to look at the family as a whole for providing services to meet children's needs. There is a lot of redundancy in funding in the system currently. There also needs to be the same message among systems when talking with legislators.

The cost sharing in the children's system and insurance coverage was discussed briefly at the last MHDS meeting. Administrative rules will address the cost sharing. The children's system has a sliding fee scale that is statewide so all regions will have to follow the minimum. Regions could go above the minimum. SEIL has uniformly been opposed to subsidizing Medicaid and third-party private insurance but may have to subsidize third party-private insurance depending on how the rules are written.

The Des Moines County Sheriff is requesting Handle with Care training for his deputies. This is a program that when an officer is called into a home the next day the school is notified so they know the child may need support.

#### **11. Adjourn**

Motion to adjourn  
By Tom Broeker

Second Mark Meek

Motion passes

Minutes submitted by Marc Lindeen, Secretary, October 29, 2019. MLsb