



**SOUTHEAST IOWA LINK (SEIL)
MENTAL HEALTH AND DISABILITY
SERVICES REGION**

DES MOINES, HENRY, JEFFERSON,
KEOKUK, LEE, LOUISA, VAN BUREN
& WASHINGTON COUNTIES

DATE	CONVENING TIME	LOCATION
October 14, 2020	1:30pm	ZOOM

**Southeast Iowa Link Governing Board Meeting
Approved Minutes**

Present: Rick Larkin, Jack Seward Jr., Marc Lindeen, Tom Broeker, Dee Sandquist, Michael Berg, Bob Bartles, Mark Schneider, Rynanne Wood, Ken Hyndman, Sarah Berndt, Sandy Stever, Tami Gilliland, Bobbie Wulf, Heather Boatman

1. Approve Agenda the meeting was called to order at 1:33 pm

Motion to approve the agenda

By Michael Berg Second Marc Lindeen Motion passes

Roll Call Vote

Rick Larkin- yes	Tom Broeker – yes	Chris Ball-
Jack Seward Jr.- yes	Dee Sandquist- yes	Mark Meek-
Marc Lindeen- yes	Michael Berg- yes	Mark Schneider- yes

2. Consider Approval of September 9, 2020 minutes

The minutes were reviewed via screen share.

Motion to approve the September 9, 2020 minutes

By Jack Seward Jr. Second Dee Sandquist Motion passes

Roll Call Vote

Rick Larkin- yes	Tom Broeker – yes	Chris Ball-
Jack Seward Jr.- yes	Dee Sandquist- yes	Mark Meek-
Marc Lindeen- yes	Michael Berg- yes	Mark Schneider- yes

3. Update from Adult and Children Advisory Committee Members

Adult advisory discussed Cares Act funds. They wanted to recognize everyone that works for SEIL, their leadership and working to distribute \$1.5 million in Cares Act Funds in an orderly and accountable way. They are doing a great job with this grant process.

There is a new web site for the SEIL Region.

A workgroup for the state that brings together providers, managed care organizations and policy making government staff to look at mental health things. The workgroup is making progress and reaching consensus on rule changes that would benefit people with mental illness. There is a recommendation to change how people are assessed using a more reliable and dependable assessment tool which can more easily assign people to a funding tier. Push back from managed care organizations is anticipated with this shift from decision making based on cost driving access to services to an assessment tool driving access to services.



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There is concern about Amerigroup and the way they are introducing additional barriers to approving services. This will probably be taken up at the state level to address.

Intensive residential service homes will start to open. This service will be provided at a high rate. The provider is to accept whoever is referred into the service and keep them until the referral source says they are ready to go.

List for second round of Cares Act grants includes detention centers, adult homeless shelters, youth shelters, nursing homes, public health, adult day care, addiction services providers, transportation, transition homes, domestic violence and sexual assault programs. The Adult Advisory recommends broadening entities eligible for consideration for Cares Act funds.

Chris Betsworth has left his job and Tracy Liptak will be the alternate for the adult advisory representative to the governing board. They continue to look for a parent of an adult services recipient or an adult services recipient representative to the governing board.

Children's advisory talked about members to be represented on advisory. They are still two members short with needing a healthcare and a childcare member.

Discussed the Cares Act funding and they want to recognize the staff working through this process. They recommend approval of a second round of funding to include expanded entities identified by adult advisory who could apply.

The children's advisory is still in the process of developing the required asset map of children's services.

They talked about the Iowa Department of Public Health proposal to change the service areas. These changes impact Women Infants and Children (WIC) and Ismile programs. This creates the possibility new request for proposal may need to be submitted.

Mental health consultation services for early childhood and the unevenness of availability of those services. Talked about ways to promote this issue.

4. Consider Approval of Claims as per Running Totals Document- September

The document was reviewed via screen share. All reports were received from the member county auditors and treasurers. In blue there is a change to Jefferson County revenue, this was an adjustment to the taxes that needed to be distributed. There are a couple of counties with yellow highlight which is due to accounts payable not being balanced yet. Expenditures shows payments from local funds and SEIL Fiscal Agent expenditures which matches the minutes and governing board approval from last month. Property taxes are coming in. Van Buren County did have a distribution from an interfund loan which was needed to cover a check issued to the fiscal agent. No revenue was received for the fiscal agent. There hasn't been any interest posted for July, August or September. Member counties are waiting for property tax revenue to come in before making payments to the fiscal agent. It is anticipated some member counties will issue a payment to the fiscal agent in October. A line item was added to the spreadsheet to reflect the Cares Act funds being paid out.



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10. Discuss SEIL Cares Act attribution of funds

- a. **Request for Proposal Grants- see Cares Act claims document**
- b. **Crisis Services Connectivity Proposals- \$64,500.00 (approximate)**
- c. **Marketing Access to Service promotional items- \$24,730.63**
- d. **SEIL Website design and expanded information, access, and referral capability- \$3,900 (approximate)**
- e. **SEIL staff tablets/accessories/connectivity to ensure minimal to no disruption in Region work in the event of Isolation or quarantine- \$16,000.00 (approximate)**
- f. **SEIL office Covid-19 related items (i.e. PPE, Cleaning supplies/disinfectants, air purifiers, white/brown noise machines, vinyl chairs, hands free water stations, intercom system, etc.)- \$XXXX**

With this current claims payment cycle SEIL has spent \$457,620.62 in Cares Act funds leaving a remaining balance of \$1,084,095.62.

Briefly discussed each of the items in a-d above.

iPads for the coordinators of disability services (CDS) are the most secure product available, accessories will be purchased for the devices as well. These are purchased with Cares Act funds and will be the property of the member county, not the SEIL Region. The use of the device will fall under the member county HIPAA Policy and Procedures, however, there is no plan to have HIPAA protected information on the devices. SEIL has Office 365 for emails and sharing documents. Connectivity will be provided through Verizon.

Cares Act funds are being used to purchase a variety of items to help provide additional safety to minimize the risk of spreading Covid in the county access offices. Items to be purchased include the list in f and additional items of temperature scanners, disinfecting foggers, a slot box and voice system to talk to a person on the other side of a barrier window.

11. Discuss and Consider approval of second round Cares Act RFP and newly identified cap

The first round of applications were limited to mental health and disability services providers and schools located and/or providing services within the SEIL Region. The maximum amount to be granted was \$20,000. There were some applications submitted that reflected costs above \$20,000.00 in anticipation of a second round of funding being available. Other applicants submitted a primary application and a secondary application in anticipation of a second round of funding being available. There is \$81,414.21 in new applications from the first round and with the second requests submitted the total claims currently would be \$237,421.28.

With funds still available the request to the governing board is to consider a second round of grants and to expand the applicants who can apply to include public health departments, detention centers, youth shelters, nursing homes, adult day care, addiction services, transportation, transition homes, adult homeless shelters, domestic violence programs and sexual assault programs. The list of expanded applicants was suggested by Change Agent and vetted through both advisory groups. The second request must pertain to mental health related to Covid. The maximum amount for the second round of requests needs to be determined. Some providers have gotten money from other sources and in the application, they sign, they are confirming there is no other funding source for what they are requesting from SEIL.

There was discussion if the governing board has to identify and pass a second-round grant cap right away. This is time sensitive and a cap amount is needed now. The deadline for application submission is November 30th. At the December



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governing board meeting SEIL will have to determine if there are any funds remaining and get those remitted back to the state prior to January 1st.

Discussed the second-round grant cap could be \$20,000, however, there are requests submitted where cost exceed \$40,000 and the applicant doesn't have any way to access Cares Act funds for that excluded amount. As long as there are funds available SEIL could authorize above \$40,000. Discussed approving applications over the maximum cap at the December governing board meeting. With the claims amount pending currently SEIL still has about \$725,000 in unencumbered funds left to distribute. The goal is to get all the funds distributed. Discussed if there is any possibility that with a cap, we could have unspent funds to send back why put a cap on the second round of grant requests. The distribution of second round funds does become first come first served until all the funds are encumbered. There was a narrow focus in the first round and the governing board could stick with theme. Most important is giving access to funds to local community mental health providers and school systems and remainder of the list is subject to a cap. The potential applicants are aware of the time limits of getting applications submitted.

The new grant guidelines will reflect the discussion from today and be sent to the original eligible applicants and expanded category of who can apply for the funds. Language will be added about the second round giving priority to mental health providers and schools within SEIL along with the expanded list of who can make application and deadline to apply.

Motion to prioritize second round funds for local community mental health services providers and school systems with no cap and the remainder of the expanded list of applicants is subject to a cap with the remaining funds

By Tom Broeker Second Dee Sandquist Motion passes

Roll Call Vote

Rick Larkin- yes	Tom Broeker – yes	Chris Ball-
Jack Seward Jr.- yes	Dee Sandquist- yes	Mark Meek-
Marc Lindeen- yes	Michael Berg- yes	Mark Schneider- abstained

12. New Business

Reminder the November governing board meeting is November 12th. The annual report will be on the agenda for consideration of approval along with wrapping up Cares Act allocations.

13. Adjourn

Motion to adjourn

By Michael Berg Second Marc Lindeen Motion passes

Roll Call Vote

Rick Larkin- yes	Tom Broeker – yes	Chris Ball-
Jack Seward Jr.- yes	Dee Sandquist- yes	Mark Meek-
Marc Lindeen- yes	Michael Berg- yes	Mark Schneider- yes