



**SOUTHEAST IOWA LINK (SEIL)  
MENTAL HEALTH AND DISABILITY  
SERVICES REGION**

DES MOINES, HENRY, JEFFERSON,  
KEOKUK, LEE, LOUISA, VAN BUREN  
& WASHINGTON COUNTIES

**Supported housing and client participation checklist**

**Required Documents**

- A completed mental health funding application with all required documentation
- Integrated Health Home Care Coordinator Assessment which includes justification of need
- Signed Supported Housing Agreement (Supported housing only)
- Signed Deposit Authorization for Supported Housing (Supported housing only)
- Letter from Social Security verifying application of SSI specifically
- Signed SEIL IAR form
- Signed Social Security release
- Signed Landlord Statement Form and lease agreement (required for SH and CP at a site, not required for RCF placement)
- Utility Bills (may not be available at the time of application, copy of utility bill is required for payment)
- Mock Budget (Supported housing only)
- Signed SEIL releases to landlord, utility provider, integrated health home, providers etc.
- Proof of Medicaid coverage

**Information/Verifications**

- Verification of inability to work from a medical doctor, physician assistant or accredited registered nurse practitioner (Supported housing only)
- An application food assistance has been submitted
- An application for Low Income Home Energy Assistance Program has been submitted  
Applications are accepted on a first come first served basis November 1<sup>st</sup> – April 30<sup>th</sup> of each year. Household members 60 year of age and older and those who are disabled can begin applying October 1<sup>st</sup>.
- Verification Section 8 Housing Voucher Program application or application for other income-based housing has been completed and submitted (Supported housing only)
- Criminal records search is recommended so the region and Integrated Health Home will know if there will be issues for the individual in obtaining a lease with a landlord or a unit in income-based housing (Supported housing only)